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**Letter of assignment**

**Person** (= foreign employee who will be sent to Switzerland)

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| **Surname:** | **Given Name**: |
| **Nationality:** | **Date of Birth:** |
| **Employed by the foreign employer since:** |  |

**Foreign Employer Swiss company**

(= agent / contracter**) (=principal /contracting)**

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| **Complete address:** | **Complete address:** |

**Duration** of the assignment: from       to

**Presence** (number of days/weeks):

**Exact task** (kind of activity the employee has to fulfil) during the assignment:

**Place of assignment** (address, location company name where the activity takes place):

**Salary confirmation**:

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| **Salary** paid to the employee **abroad**:    (converted into CHF) | **per month or per year:**  **CHF** **CHF** |
| **Supplementary payment** during the foreign assignment in Switzerland:  (in the supplementary payment no expenses for lodging, board and travelling are allowed to be added) | **per month or per year**  **CHF** **CHF** |
| **Further allowances paid by the employers**  **-**Health insurances paid in Switzerland  -Taxes (if paid by the employers as fringe benefits)  - Social deductions in Switzerland | **per month per year**  **CHF       CHF**  **CHF       CHF**  **CHF** **CHF** |

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| |  |  | | --- | --- | | **Gross Salary** during the assignment:  (Has to be equal to the salaries in this region and industry in the Canton of Nidwalden | **per month: or per year:**  **CHF** **CHF** | |

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| **During the entire assignment to Switzerland:**  The foreign employer confirms that the expenses for travelling, board and lodging are covered by the foreign employer or by the Swiss company and that those expenses are not deducted from the gross salary above.  The foreign employer guarantees the existence of a health and an accident insurance. |

**For the accuracy of the above statements:**

**Place, date:**        **Place, date:**

**Signature foreign employer Signature employee**